**CLEANING:**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Enhanced general cleaning | * Increase the frequency of general overall cleaning to cover every day lab or sim site is operational. * Ensure adequate supplies of essential cleaning, hygiene and protective items where required. * Antimicrobial Spray/Wipes- clearly labeled (any product deemed effective ref CDC or EPA websites) - <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> * Maintain the cleanliness of the student spaces including waiting areas, restrooms, classrooms and clinical rooms. |
| Cleaning high touch points | * Ensure that high touch points in instructional areas such as door handles, door plates, elevator buttons, vending machines, light switches, stair handrails, computer labs, etc are cleaned before the lab or simulation event. * Antimicrobial Spray/Wipes- clearly labeled (any product deemed effective ref CDC or EPA websites) - https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2 |
| Cleaning equipment and  supplies | * Clean all permanent equipment to be used (beds, scales, desks, chairs, tabletops) before lab or clinical simulation occurs. * Antimicrobial Spray/Wipes- clearly labeled (any product deemed effective ref CDC or EPA websites) - https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2 |
| Cleaning linens, gowns, towels. mannequin clothes, fabrics | * Have a universal linen receptacle with cover to gather all contaminated laundry * Decontaminate all used linens by dry clean or machine washing |
| Waste containers | * Provide waste containers at each lab/sim site of use and in multiple areas for close-by disposal of gloves/masks without having to walk across room, etc |
| Computer areas, keyboards, , headsets, microphones, stations | * For electronics, such as tablets, touch screens, keyboards and remote controls, employees   should follow manufacturer’s instructions for cleaning and disinfecting. If no guidance is available, they should use alcohol-based wipes or sprays containing at least 70% alcohol and dry thoroughly before use.   * Thin disposable plastic keyboard covers may be useful in computer labs and classrooms * Consider using plastic covers that can be changed over microphones if being used by multiple users. |
| Mannequin cleaning | * Follow manufacturer’s guidelines. * Use acceptable wipes before the student starts…and then have them clean again when completed. This provides a double layer of cleaning between students use. |
| Bedside curtains and screens cleaning | * Consider foggers or use of sprays after use of lab that are known to kill the virus (example PH7Q) Check with your college maintenance janitorial dept for recommended products to use.. |
| Beds, chair, bedside furniture, wheelchairs etc | * Students should be shown how to fully clean and disinfect any special equipment or tools that they are   required to use in their courses and should be  supervised to ensure proper sanitization.   * Have student wipe down furniture after completion of their part of lab or sim using CDC recommended products – always done before another student enters the same area. * If students are practicing on each other or acting as patients in beds - Clean in between student use:   …If using a mattress covered in plastic- wipe down the mattress - does not need bottom sheet.  If mattress cannot be wiped down, a clean bottom sheet required for each student activity.  If the same bed is used for mannequin as is used for the live client, sheets/pillowcases used for mannequin must be removed and replaced with live client bedding or wiped down.  Mannequin only beds do not need extra sheets.   * One (1) top sheet required for each candidate scheduled. If pillows are covered in plastic and can be wiped down, pillows do not need cloth covers. If pillows cannot be wiped down, a clean pillowcase for each candidate scheduled is required. * Pillows or bolsters used for positioning must either be able to be wiped down or provide three (3) clean pillowcases for each candidate scheduled. |
|  | * Let us know what you are doing for best practice in this area!! |

**SOCIAL DISTANCING**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Distancing: waiting area  A minimum of 6 feet between persons is required. | * Before testing use tape or signage to denote the specific seats in the waiting area that can be used. In smaller test sites this may mean only permitting a certain number of candidates in the waiting room at any one time and/or providing additional waiting areas close to the testing rooms to help maintain social distancing. |
| Distancing: outside the lab/sim site | * Where provided in local guidance: Place signs outside the test or lab room/center to advise candidates that social distancing must be observed outside the facility, while waiting for lab or simulation. |
| Avoid group work or adjust groupings for protection | * Students should not meet together in groups – clinical sim pre- and post conferences and debriefings may occur one on one or in very small groups that maintain social distancing of 6 feet minimum with each other and faculty or be done virtually before coming into the facility * Have clinical post conferences in larger spaces or via zoom after clinical. * Meet outside the facility in the open air after clinical. * Try to use outdoor space as much as possible for meetings and even some lab activities. * Consider setting parameters for when students have to be closer than 6 feet to others – for example…must wear a medical mask when in lab and can maintain 6 foot distancing. Must wear a mask AND a face shield when closer than 6 feet and time close to one another should be limited to less than 10 minutes. |
| Assigned seating | * Create a seating chart that faculty would document and keep a s a log of attendance so students sit in the same location each time....minimizing the risk of cross exposure |
|  | * Let us know what you are doing for best practice in this area!! |

**PERSONAL PROTECTIVE EQUIPMENT USE**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Face masks | All students and faculty are required to bring their own face mask to wear class, lab or clinical simulation.  Any surgical or cloth face mask, including a homemade face mask, is acceptable as long as nose and mouth are fully covered.  Students without a face mask will be denied access.  Review types of masks and their effectiveness. May chose to only use medical masks in labs and clinicals when students have to be close to one another in activities.. for instance – gaiters may not be the best protective type of mask to allow. |
| Hand PPE | Gloves and hand sanitizer located at each bed/practice site |
| Handwashing | Require all students to wash hands before and after the simulation or lab experience or activity to minimize risk of exposure. |
|  | Let us know what you are doing for best practice in this area!! |

**FACILITIES**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Furniture and Equipment | Stocking essential items (see attached *Equipment List Modified for COVID-19 Plan*)   * One student per bed or chair if at all possible in labs and have them work consistently in that area. |
|  | Have student wipe down furniture after completion of their part of lab or sim using CDC recommended products – always done before another student enters the same area. |
|  | ensure that all energy management systems are functioning properly and outside air is being properly circulated throughout the building/room. |
|  | Try to leave doors open to classrooms and labs and bathrooms etc so there is less touching of door handles when going in and out…and to allow for ventilation in the room |
|  | Minimize/eliminate the use of small rooms with poor circulation/ventilation if possible |
|  | Rooms and building access areas and doors may be locked  to limit access to students faculty and staff as needed to control traffic flow around lab and sim areas…make sure as no emergency exits/accesses are limited |
|  | Review set up of break rooms and sim/lab waiting areas to prevent gathering in groups. Provide alternate means for students to have breaks/meals if needed due to # of hours at the facility. |
|  | Elevators – Limit to one person in elevator at a time unless they need someone for assistance.…must keep mask on |
|  | Let us know what you are doing for best practice in this area!! |

**SIGNS/COMMUNICATIONS**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Signage & posters | * Display signs and posters with site requirements on doors and notice boards easily seen all persons in the facility. Signage should include “Do not to enter the site if you have potentially been exposed or are exhibiting Symptoms of COVID-19.” * Note: Evaluators may post signage in testing rooms and on the floor in testing rooms to alert candidates of social distancing requirements. |
|  | * Let us know what you are doing for best practice in this area!! |

**COVID SCREENINGS**

|  |  |
| --- | --- |
| **Area of Concern/Recommendations** | **Guidance** |
| Temp Checks | * Providing site-specific requirements for temperature checks, distancing, masks etc. * Make sure temp checkers are trained on use of equipment * May consider using a lower temp threshold for less accurate temp equipment like temp scanners that do not require touching the students (for instance 99.5 instead of 100.4) If student has a temp at the less accurate threshold, then have them do a second temp with a more accurate method. |
| Confidentiality | * Maintain the security of Personal Information, if your site determines it is necessary to collect additional data e.g. travel declarations, temperatures and other health data |
|  | * Let us know what you are doing for best practice in this area!! |